



NO:

FORM "B"
PALAMURU UNIVERSITY

Price: Rs.20/-

MAHABUBNAGAR – 509 001

APPLICATION FORM FOR ADMISSION ON TRANSFER INTO III/V SEM OF B.A/ B.Com./BBA / B.Sc.
DEGREE COURSES FROM OTHER UNIVERSITIES

(To Be Filled by the Candidate Only)

NOTE: BEFORE FILLING THE APPLICATION FORM, READ CAREFULLY THE RULES FOR TRANSFER OF STUDENTS FROM OTHER UNIVERSITIES ENCLOSED

1	Full Name (IN BLOCK LETTERS)									
2.	Father's / Guardian's Name and Occupation									
3.	Applicant's address with Phone No.									
4.	Particulars of Fees :									
NEFT to University A/c. No: 62197872011		Date	Amount	Bank/ Branch						
No:			Rs.3020/-							
5.	Particulars of the course of admission on transfer sought (Please put tick mark in the Box)	Course			Year		Medium			
		BA	B.Com	B.Sc.	II	III	EM	TM	UM	
6.	Name and address of the College where the candidate intends to seek admission on transfer									
7.	Details of the Subjects studied in degree course at the parent university	Please furnish the details in the table given below								
I- Year					II – Year					
Subjects	Semester – I		Semester - II		Semester – III		Semester – IV			
	Passed/Fail	Marks	Passed/Fail	Marks	Passed/Fail	Marks	Passed/Fail	Marks		
Part –I										
English										
Second Language ()										
Part – II (Optional)										
1										
2										
3										
8	a) Name and address of the College where last studied									
	b) Course and class									
	c) Year of study									
	d) Date of leaving (enclose T.C)									
9	Whether eligible for promotion to II/III year at the Parent University (enclose letter of authority)					YES	NO			
10.	Reason for Transfer (In case transfer of parent/Guardian , enclosed a copy of certificate in proof of the same)									

Mobile No: _____

DECLARATION BY THE CANDIDATE

I declare that the facts mentioned above are true to the best of my knowledge; I fully understand that my admission will be cancelled in case any of the information furnished by me is found to be false. I am enclosing Xerox copies of “

1. Memorandum of marks of Intermediate Examination or its equivalent.
2. Memorandum of marks of I/II year of 3 YDC
3. A copy of the syllabus of I/II year Degree course studied at the Parent University.
4. Migration Certificate from the Parent University.
5. Transfer Certificate from the College where last studied.

Date

Signature of the applicant

CERTIFICATE TO BE SIGNED BY THE PRINCIPAL OF THE COLLEGE
WHERE THE CANDIDATE IS PRESENTLY STUDYING

I have NO OBJECTION to relieve Mr./Ms. a student of
..... year degree course of this college in the event of his/her admission on transfer to any other college

Date

Signature of the Principal (with Office seal)

CERTIFICATE TO BE SIGNED BY THE PRINCIPAL OF THE COLLEGE
WHERE ADMISSION IS SOUGHT

I have NO OBJECTION to Admit Mr./Ms.
S/o, D/o..... into II/III year ----- (College / University) against the existing
vacancies. This will not in any way exceed the approved ceiling strength viz () of the Class of this
college.

There is a provision for teaching the following subjects opted by the candidate.

OPTIONALS

	I Year	II Year
1. English	i.	i.
2. Second Language ()	ii.	ii.
	iii.	iii.
	iv.	iv.

Date

Signature of the Principal of the college in
which Admission is sought (with Office seal)

**RULES FOR TRANSFER OF STUDENTS INTO 2ND / 3RD YEAR DEGREE COURSES
FROM OTHER UNIVERSITIES:**

1. Transfers are not permissible in the 1st year of the degree course.
2. Transfers into 2nd / 3rd year of B.A/B.Com/BBA/B.Sc. courses from the other universities will be considered, subject to the following conditions:
 - a. The degree course which the candidate is pursuing at the parent university should have been recognized by the Palamuru University.
 - b. At least two third (2 1/3rd) of the 1st / 2nd year subjects studied by the candidate at the parent university should be equivalent with the syllabus of the Palamuru University.
 - c. Candidates should have completely passed the 1st / 2nd year examination at the parent university OR they should be eligible for promotion to 2nd / 3rd year degree course as per the rules and regulations of Palamuru University Viz. should have passed at least 50% of the subjects/papers.
 - d. Candidates shall be admitted on transfer at Palamuru University to the same course / combination which they have studied in 1st / 2nd year degree course at the parent University. Change of Group /combination/ Optional is not permissible.
 - e. Candidates may be granted exemption from appearing and passing in such of the papers which are found equivalent and which they have passed at the parent university. Securing 36% pass marks prescribed by the Palamuru University. These papers will not be counted as backlog papers for purpose of promotion to next higher class.
 - f. Candidate are required to appear and pass the papers of 1st / 2nd year (both Theory and / or practical as the case may be) which they have not studied OR not Passed OR secured less than 36% pass percentage prescribed at Palamuru University OR which are not found equivalent at Palamuru University. **NO EXEMPTION WILL BE GRANTED IN SUCH PAPERS.**
 - g. Candidates are required to submit a certified copy of the detailed syllabus of the courses pursued by them at the parent university in order to establish equivalence of the subjects for considering exemption.
 - h. In case where the 1st / 2nd year examination passed by the candidate is a house examination conducted by the college and not by the university, no exemption would be granted and the candidates are required to appear and pass all the papers of 1st / 2nd year papers from Palamuru University at the next immediate examination, without fail. In such case, these papers will not be treated as backlog papers for purse of promotion.
 - i. Once the candidates are granted admission on transfer into Palamuru University they ell be treated as students of this University. They have to appear and pass in (a) papers in which they failed or (b) where the syllabus is not equivalent, from Palamuru University only and not from parent University. Any examination appeared / passed from the parent university after the transfer will not be considered as valid.
 - j. No Principal shall admit candidates directly on transfer without the prior approval of the University.
 - k. In some cases, the candidates may be admitted on transfer provisionally, subject to production of Memos of Marks/Syllabus. In such cases, the candidates are required to submit the same within one month to the Registrar/ Deputy Registrar (Academic), P.U only and obtain confirmation orders.
 - l. In case where the candidates have not studied / appeared the compulsory subject part-I viz. General English, Second Language and Indian Heritage & Culture /Science and Civilization in I/II year at the parent University, they are required to appear and pass the same at the immediate next examinations form Palamuru University.
 - m. Applications for admission on transfer shall not be considered unless they are accompanied with the following:
 - I. Xerox copies of Memorandum of marks of I/II year degree course of the Parent University.
 - II. NEFT/RTGS Rs.3020/- (for the students seeking admission on transfer from Universities within the state) and Rs.5020/- (for the students seeking admission on transfer from University outside the state) in favour of **“REGISTRAR, PALAMURU UNIVERSITY, MAHABUBNAGAR”** (from the nationalized banks only).
 - III. Certified copies of the Syllabus of 1st /2nd year degree courses studied at Parent University.

NOTE: THE UNIVERSITY RESERVES THE RIGHT TO CANCEL THE ADMISSION OF THE CANDIDATE AT ANY STAGES AND WHEN IT IS WHEN IS DETECTED THAT THE ADMISSION ON TRANSFER IS AGAINST THE RULES.